

**Superior Court of Arizona in Maricopa County
Probate/Mental Health Department**

FORM FOR SUBMISSION OF ANNUAL ACCOUNTING FOR CONSERVATORSHIPS

COURT CASE NUMBER: _____

TODAY'S DATE: _____

INSTRUCTIONS. This form is provided for you to summarize the financial transactions made during a given accounting period. Accounting Guidelines are also included in this packet to help you complete this form. Attach this form to the Petition for Approval of the Annual Account.

1. This is the # _____ (1st, 2nd, and so forth) annual accounting for this estate. This accounting covers the time period from _____ (date) to _____ (date).
2. The current amount of the bond is _____. It should be increased to \$_____, or decreased to \$_____ to cover the unrestricted assets plus the unrestricted income of the next accounting period.

ACCOUNT SUMMARY

INSTRUCTIONS: Complete Lists A-F first, then enter the total from each list on this summary.

A. The beginning balance of the Ward or Protected Person account from LIST A , page 2.		\$	
B. PLUS the money I received during this period of time on behalf of the Ward or Protected Person from LIST B , page 3.		\$	
C. PLUS the gains on the value of property I sold or otherwise disposed of and other adjustments as itemized in LIST C , page 4.	+	\$	
D. MINUS the money I have spent during this time period as itemized in LIST D , page 5.	+	\$	
E. MINUS the losses on the value of property I sold or otherwise disposed of and other reductions, as itemized in LIST E , page 6.	-	\$	
F. EQUALS the ending balance of the property of the Ward or Protected Person as itemized in LIST F , page 7.	-	\$	
(Total)	=	\$	

LIST A-- BEGINNING BALANCE

Itemization of assets of Ward or Protected Person at the beginning of this account period
 (Add as many sheets of paper as necessary to describe)

	Description	Value
List all checking accounts, savings accounts, money market accounts: (include name of bank, address, account type , name account is under, account number)		
List all stocks, bonds, mutual funds: (include company name, address, number of shares, value per unit)		
List all Life Insurance Policies: (include company name, policy number, cash value)		
List all personal property: Automobiles: (year, make, model) Household property: (total inventory value) Art or jewelry: (attach separate list and describe) Other: (itemize and assign value)		
List all real property:		

ENTER TOTAL FROM LIST A HERE AND ON PAGE 1, LINE A \$ _____

Note: If the estate owes debts on any of the property listed above, including credit card debt, then for each debt also indicate the payee, principal balance, interest rate, payoff date.

Case No. _____

LIST B--MONEY RECEIVED DURING THIS ACCOUNT PERIOD

(Add as many sheets of paper as necessary to describe)

[illegible]

Case No. _____

LIST C-- SCHEDULE OF GAINS

Property of the Ward or Protected Person that was sold or otherwise disposed of during this account period and other adjustments.

(Add as many sheets of paper as necessary to describe)

DATE OF SALE	DESCRIPTION	SALE PRICE	LESS ANY FEE PAID	LESS THE VALUE OF THE ASSET AS REPORTED IN THE PREVIOUS ACCOUNTING OR INVENTORY (if applicable)	AMOUNT OF DOLLARS GAINED
TOTAL (ENTER AMOUNT HERE AND AT LINE C ON PAGE 1)				\$	

Case No. _____

LIST D--MONEY SPENT

On behalf of the Ward or Protected Person during this account period
(Add as many sheets of paper as necessary to describe)

[illegible]

Case No. _____

LIST E--SCHEDULE OF LOSSES

Losses on the value of property sold or otherwise disposed of,
and other reductions in the value of the estate during this account period
(Add as many sheets of paper as necessary to describe)

DATE OF SALE	DESCRIPTION	SALE PRICE	LESS ANY FEE PAID	LESS THE VALUE OF THE ASSET AS REPORTED IN THE PREVIOUS ACCOUNTING OR INVENTORY (if applicable)	AMOUNT OF DOLLARS LOST
TOTAL (ENTER AMOUNT HERE AND AT LINE E ON PAGE 1)					\$ _____

LIST F--VALUE OF THE WARD or PROTECTED PERSON'S PROPERTY AS OF THE END OF THIS ACCOUNT PERIOD

Itemization of assets of the Ward or Protected Person at the end of this account period

(Add as many sheets of paper as necessary to describe)

	Description	Value
List all checking accounts, savings accounts, money market accounts: (include name of bank, address, account type , name account is under) Attach Statements*		
List all stocks, bonds, mutual funds: (include company name, address, number of shares, value per unit) Attach Statements*		
List all Life Insurance Policies: (include company name, policy number, cash value)		
List all personal property: Automobiles: (year, make, model) Household property: (total inventory value) Art or jewelry: (attach separate list and describe) Other: (itemize and assign value)		
List all real property:		

ENTER TOTAL FROM LIST F HERE AND ON PAGE 1, LINE F \$ _____:

If the estate owes debts on any of the property listed above, including any credit card debt, then for each debt also indicate the payee, principal balance, interest rate, payoff date.

****Attach photocopies of Financial Statements reconciling the bank and investment account balances to the accounting copy provided for the Court Accountant. The copies will be kept secure and confidential.***